



## ***GREENFIELD POWER & LIGHT***

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333 South Franklin Street  
Greenfield, Indiana 46140

[www.GreenfieldIN.org](http://www.GreenfieldIN.org)

Phone: (317) 477-4370

Fax: (317) 477-4371

May 9, 2024

Mayor Guy Titus  
Board of Works and Public Safety  
City of Greenfield  
10 South State Street  
Greenfield, Indiana 46140

**Re:**

Honorable Mayor Titus and Board Members,

I would like to request that Riley Cales be hired for full-time employment as an Administrative Assistant for Greenfield Power & Light. This will be effective May 11, 2024, with a pay rate of \$27.00 per hour.

Sincerely,

Scott Yost  
Electric Utility Manager

cc